



POSITION AVAILABLE

Applications are invited to fill the following position as per Punjab Planning & Development Board's Recruitment Rules 1985 amended upto 27.07.2019 from the eligible candidates:-

| Name of Post | Qualification & Experience | No. of Posts | Age Limit |
|----------------------|---|--|------------------|
| Junior Clerk (BS-11) | i. Higher Secondary School Certificate (2 nd Division) from a recognized Board. ii. A speed of 25 words per minute of typing on computer in English. iii. Proficient in Microsoft Office or any other compatible office application and he shall demonstrate such proficiency. | 28 General Quota = 22 Women Quota = 04 Disable Quota = 01 Minority Quota = 01 | 18 to 25 years |

1. The recruitment will be made on contract basis for a period of three years.
2. Applications alongwith prescribed proforma (can be downloaded from the P&D Board's website www.pndpunjab.gov.pk) and attested copies of relevant documents should reach the office of Section Officer (E-III), Government of the Punjab, Planning & Development Board latest by 28.02.2021 during office hours through registered dak.
3. Only shortlisted candidates will be called for test / interview.
4. Age relaxation in upper age limit is admissible as per Government policy.
5. Government, Semi Government employees may forward their applications through their respective Departments.
6. Children of deceased government employees of P&D Board may also apply under Rule 17-A.
6. Department has the right to increase or decrease the number of posts.
7. Selected candidates can be posted anywhere in Punjab.
7. Candidates must be domiciled in the Punjab.
8. No T.A / D.A will be admissible.

**SECTION OFFICER (ESTT-III)
GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT DEPARTMENT
CIVIL SECRETARIAT, LAHORE
042-99059220**