



**GOVERNMENT OF THE PUNJAB  
PLANNING & DEVELOPMENT BOARD  
SOUTHERN PUNJAB POVERTY ALLEVIATION PROJECT**

**Positions Available**

Government of the Punjab in collaboration with International Fund for Agricultural Development (IFAD) has launched the Southern Punjab Poverty Alleviation Project (SPPAP)-IFAD Assisted in Ten districts of South Punjab i.e., Bahawalpur, Bahawalnagar, Rahim Yar Khan, Muzaffargarh, Rajan Pur, Dera Ghazi Khan, Layyah, Khushab, Bhakkar and Mianwali.

In order to achieve the goals of SPPAP, applications are invited for the following posts as per given qualifications and criteria: -

Sr. No	Name of the Post	No. of Posts	Qualification & Experience	Age Limit		Pay Package /Month (Rs.)	Location
				Min	Max		
1	Social Mobilization Specialist (BS-18)	1	Master Degree in Social Sciences (2 <sup>nd</sup> Division) from HEC recognized institution with 10 years of relevant Professional Experience in the field of Social Mobilization/Rural Development including 3 years' experience in management role in field of Social Mobilization or in a similar field. Experience in working at grassroots/community level. Experience of working with donor funded projects will have an added advantage. Should be a team player and be able to organize team's work in line with community's development. Significant experience/skills in assessments and reporting.	32	55	160,000	PMU
2	Assistant Director (Agriculture) (BS-17)	4	Master Degree in Agriculture (2 <sup>nd</sup> Division) from HEC recognized institution with at least 5 years of relevant professional experience in Agriculture Development Project. Working experience with communities shall be preferred.	28	55	110,000	DMUs
3	Assistant Director (Livestock) (BS-17)	4	Degree in Animal Sciences (2 <sup>nd</sup> Division) from HEC recognized institution with 5 years of relevant professional experience in Livestock Development Projects working experience with communities shall be preferred.	28	55	110,000	DMUs
4	M&E Officer (BS-17)	1	Master Degree in Management Sciences, Finance, Economics or Sociology (2 <sup>nd</sup> Division) with 5 years of relevant Professional in Development Organizations or projects including experience in the area of planning, Monitoring and Evaluation. Those having experience with designing and managing Log Frame based planning/RBM shall be preferred.	28	55	110,000	RCU

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5	Gender & Poverty Officer (BS-17)	1	Master Degree in Social Sciences (2 <sup>nd</sup> Division) from HEC recognized institution with 5 years of relevant Professional Experience in the field of Gender, poverty alleviation and Rural Development Micro Finance or in a similar field.	28	55	110,000	RCU
6	Infrastructure Officer (BS-17)	1	Bachelor Degree in Civil Engineering at least 2 <sup>nd</sup> Division from an HEC recognized institution, 5 years relevant professional experience in the Design and Construction of small scale community infrastructure. Experience of working with community based organization would be an added advantage. Must have valid PEC number.	28	55	110,000	RCU
7	Accounts Assistant (BS-16)	2	B.Com or equivalent qualification (2 <sup>nd</sup> Division) from HEC recognized institute with 3-5 years of relevant experience in finance and accounts matter with strong IT skills.	28	40	70,000	PMU
8	Office Secretary (BS-12)	1	Graduation (2 <sup>nd</sup> Division) HEC recognized institute with 3 years of relevant experience with strong IT skills.	20	35	40,000	PMU
9	M&E Assistant (BS-12)	1	Graduation (2 <sup>nd</sup> Division) from HEC recognized institute with strong IT skills having at least 04 years of relevant professional experience in the area of monitoring and evaluation in Development Organizations or Projects, Experience with maintaining the Management Information System (MIS) & M&E System will be advantage.	20	35	40,000	PMU
10	Office Assistant (BS-11)	10	Graduation (2 <sup>nd</sup> Division) HEC recognized institute with 3 years of relevant experience with strong IT skills.	25	40	30,000	RCU (2) DMUs (8)

**Instructions:**

- Applicants should apply online through [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk) latest by **20.11.2021**.
- Detailed eligibility criteria and job descriptions are available on Punjab Job Portal website [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk).
- Only on-line applications will be accepted. No hard copy of application will be accepted.
- It is mandatory for all candidates to upload the soft copies of their academic and job experience certificates while applying against position/s.
- Incomplete applications or those received without relevant documents shall not be considered for shortlisting.
- Submission of fake documents or concealment of any fact will lead to disqualification of the candidate.
- The above positions will be offered purely on merit and on contract basis.
- Only shortlisted candidates shall be invited for interviews. Shortlisted candidates shall bring their original documents at the time of interview. No TA/DA will be admissible.
- Government employees may apply through proper channel. Government employees will be paid as per prevailing government policy.

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- j) Southern Punjab Poverty Alleviation Project reserves the right to increase or decrease total number of posts or not to fill any of the above position.
- k) The appointment of incumbent will neither confer any right of regular appointment to the same post nor service counts towards seniority/pension etc.
- l) Only Punjab domicile will be considered.
- m) Separate application is necessary for each post.
- n) The age of candidate will be calculated on the last date of submission of application and maximum age given for each job includes age relaxation. No separate age relaxation will be given.
- o) Females are strongly encouraged to apply.
- p) The applicants who had applied for the posts mentioned at Serial No 7-10 already advertised through IBP-1012 dated 23.11.2019 need to send fresh applications.

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