

**MULTI SECTORAL NUTRITION CENTER (MSNC)  
PLANNING & DEVELOPMENT BOARD  
GOVERNMENT OF THE PUNJAB**

**VACANCIES ANNOUNCEMENT**

The Multi Sectoral Nutrition Center (MSNC), Planning and Development Board (P&D), Government of the Punjab is looking for energetic, qualified and experienced individuals for following positions with a passion to work in the development sector. Individuals who are motivated towards reducing Malnutrition and addressing Population issues in Punjab through Multi Sectoral approach are encouraged to apply.

Name of Post	Requirements	No. of Posts	Age Limit
<b>Executive Director/ Team Leader</b>	<ul style="list-style-type: none"> <li>a) MBBS with Master's degree in Health Management / Public Health / Nutrition Sciences recognized by PM&amp;DC/HEC preferably from a reputable foreign university.</li> <li>b) Minimum of 20 years' experience after post-graduation in Health Sector at a senior level positions of a strategic management / policy making in Provincial and Federal Governments</li> <li>c) Good understanding of government policy framework and health sector issues</li> <li>d) Demonstration of technical and management skills at senior level positions are required</li> <li>e) Work experience in Planning &amp; Development at senior level/Project Director and international exposure will be preferred</li> <li>f) Strong written and oral communication skills with good expertise in use of information technology are required</li> </ul>	01	60
<b>Deputy Program Director Nutrition</b>	<ul style="list-style-type: none"> <li>a) MBBS with Master's Degree in Health Management / Public Health / Health Policy / Nutrition Studies.</li> <li>b) Minimum of 12 years' experience after post-graduation in health sector and 5 years' experience in managing Health/Nutrition Sector/Projects at managerial level in public sector</li> <li>c) Work experience in public sector or international organization will be preferred</li> <li>d) Good understanding of government policy framework and health sector issues</li> <li>e) Excellent writing skills with the ability to produce quality project documents</li> </ul>	01	55
<b>Deputy Program Director Population</b>	<ul style="list-style-type: none"> <li>a) Master's Degree in Population Studies/ Demography/Statistics/Public Policy/Public Health/ Economics/Social Sciences from HEC recognized institute. Preference will be given to candidates having MS/MPhil degree</li> <li>b) Minimum of 12 years' experience in Population, Family Planning, SRH programs preferably related to population control interventions at managerial level in government or international organizations</li> <li>c) Good understanding of government policy framework and population sector issues</li> <li>d) Excellent writing skills with the ability to produce quality project documents</li> </ul>	01	55
<b>Finance Specialist</b>	<ul style="list-style-type: none"> <li>a) CA/ACCA/ACMA or Master's Degree (Equivalent to 16 years education) in Finance/ Accounting or relevant field from a HEC recognized institute</li> <li>b) At least 10 years' experience in financial management, audit or accounts preferably with Government organizations/Public sector and development sectors.</li> </ul>	01	55
<b>Sector Specialist</b>	<ul style="list-style-type: none"> <li>a) Master's degree (Equivalent to 16 years' education) in Education/Education Policy/Public Policy/Management or Social Sciences from HEC recognized institute.</li> </ul>	01	45

<b>Education &amp; Curriculum Development</b>	<ul style="list-style-type: none"> <li>b) At least 5 years' relevant experience in Education sector</li> <li>c) Good understanding and working knowledge of curriculum development, planning, monitoring and evaluation of education related program interventions</li> </ul>		
<b>Sectoral Specialist (Agriculture/ Livestock/ Fisheries/ Food Sector)</b>	<ul style="list-style-type: none"> <li>a) Masters' degree (Equivalent to 16 years education) in Agriculture/Agribiotechnology/AgriEconomics/ Nutrition/ Public Policy or Social Sciences from HEC recognized institution.</li> <li>b) 5 years of relevant experience in Agriculture sector</li> </ul>	01	45
<b>IT Manager</b>	<ul style="list-style-type: none"> <li>a) Master's degree (Equivalent to 16 years' education) in Computer Sciences/IT from HEC recognized institute.</li> <li>a) At least 5 years' experience in web development, designing, networking and data base maintenance</li> </ul>	01	45
<b>Assistant Director Media &amp; Awareness</b>	<ul style="list-style-type: none"> <li>b) Master's Degree (Equivalent to 16 years' education) in MassCom/PR, Social sciences, International relations, Development studies, from HEC accredited institution or Foreign University.</li> <li>c) At least 5 years' experience in dealing with media, social mobilization, social media management, behavioral change communication and advocacy campaigns at provincial/national level in government or international organization.</li> <li>d) Excellent writing, strong interpersonal and communication skills.</li> </ul>	01	45
<b>Assistant Director Youth Engagement &amp; Education</b>	<ul style="list-style-type: none"> <li>a) Master's Degree (Equivalent to 16 years' education) in MassCom/PR, Youth Development, Economics, Social sciences, International relations, Development studies, from HEC accredited institution or Foreign University.</li> <li>b) At least 5 years' experience in dealing with Youth Affairs, Behavioral Change Communication at provincial/national level in government or international organization.</li> <li>c) Excellent organizational skills and ability to handle effectively multiple tasks without compromising quality, team spirit and positive working relationships with all colleagues.</li> </ul>	01	45
<b>Assistant Director Religious &amp; Social Engagement</b>	<ul style="list-style-type: none"> <li>a) Master's Degree (Equivalent to 16 years' education) in MassCom/PR, Social sciences, International relations, Development studies, from HEC accredited institution or Foreign University.</li> <li>b) At least 5 years' experience in dealing with Auqaf and Religious Affairs at provincial/national level in government or international organization.</li> <li>c) Experience in public relations and dissemination of messages to masses related to health and population promotion would be a plus.</li> </ul>	01	45
<b>Assistant Director Donors, International Organizations and NGOs Coordination</b>	<ul style="list-style-type: none"> <li>a) Master's Degree (Equivalent to 16 years' education) in MassCom/PR, Economics, Social sciences, International relations, Development studies, Business, from HEC accredited institution or Foreign University.</li> <li>b) At least 5 years' experience in donor partnerships and/or coordination at the international level at provincial/national level in government or international organizations.</li> <li>c) Prior experience with donor coordination and/or UN coordination in the field is highly desirable.</li> <li>d) Strategic vision, strong technical and analytical capacities, sound judgment.</li> </ul>	01	45
<b>Assistant Director Monitoring &amp; Evaluation</b>	<ul style="list-style-type: none"> <li>a) Master's degree (Equivalent to 16 years' education) in Economics / Project Management / Business Administration or equivalent from a recognized university. An academic background relating to M&amp;E &amp; reporting will be preferable. Candidates with MS in Project Management will be preferred.</li> <li>b) At least 5 years' experience in Monitoring &amp; Evaluation, preferably in nutrition / health / population sector or related field with a strong foundation in research design/analysis, Qualitative /quantitative evaluation.</li> <li>c) Good understanding of government policy framework and multi sectoral issues.</li> <li>d) Well versed with ICT based work environment</li> <li>e) Experience in developing performance management tools, indicators and data analysis in multiple sectors</li> </ul>	01	45



Data Analyst and Support Officer	<p>a) Master's degree (Equivalent to 16 years' education) in Statistics or MS Computer Science / Software Engineering</p> <p>b) At least 5 Years' experience in Data and database management, proven experience of data analysis having knowledge of Health data and Database management system. and skills of working with databases like MySQL/ Postgrads/Oracle/MS SQL, Proven working experience in SPSS/Excel</p>	01	45
Research & Development Officer	<p>a) Master's degree (Equivalent to 16 years' education) in Nutrition/ Food Sciences/ Population Studies / Demography / Statistics /Public Policy/Social Sciences/Management Sciences from HEC recognized university</p> <p>b) At least 3 years' experience in field of research and development preferably in Nutrition</p> <p>c) Proficient in the use of MS Office, SPSS and ICT</p>	01	35
District Coordinator (2 posts, one for District Bahawalnagar one for District Lodhran)	<p>a) Master's degree (Equivalent to 16 years' education) in Social or Management Sciences from HEC recognized university</p> <p>b) At least 5 years' relevant experience</p> <p>c) Domicile of relevant district is mandatory</p>	02	40
Driver	<p>a) Middle pass</p> <p>b) LTV license holder</p> <p>c) LTV driving experience of 5 years</p>	01	40
Naib Qasid / Office Boy	<p>a) Middle pass/literate</p>	01	30

- 1). Recruitment will be made on contractual basis for one (01) year initially, extendable on annual performance report.
- 2). Interested candidates having above qualification and experience should send their applications online at [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk) and also send hard copies of their CVs along with attested copies of CNIC/Domicile certificate/Educational certificates/degrees/experience certificates/last salary statement, one picture addressed to the undersigned, latest by **October 22, 2019**.
- 3). Government employees should apply through proper channel.
- 4). Only Shortlisted candidates with relevant experience will be called for interview.
- 5). No TA/DA shall be admissible to those called for test/interview.
- 6). Market based salary shall be offered based upon education, relevant experience and last drawn salary of the candidate.

**Secretary**  
**Government of the Punjab**  
**Planning & Development Board**  
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