



SPATIAL STRATEGY CELL GOVERNMENT OF THE PUNJAB PLANNING & DEVELOPMENT BOARD

EMPLOYMENT OPPORTUNITIES

Overview

Spatial Strategy Cell, Planning & Development Board, Government of the Punjab, invites applications from competent, hardworking and enthusiastic candidates for the following contractual positions on merit (One Year Contract, extendable upon satisfactory performance):

Sr. No	Designation	Salaries as per Project Pay Scale (PPS)	Eligibility Criteria
1.	Project Director No. of Positions (01)	612,500/- (PPS 11)	Masters degree in Development Studies/Public Administration / Business Administration/ Economics / Public Policy from a local or foreign university/institution recognized by the Higher Education Commission of Pakistan. Having at least fifteen (15) years' of experience of working in managerial /administrative positions with adequate experience and expertise in areas like spatial planning, public policy, planning relating to public sector development, Commerce & Trade/Investments/PPPs, capacity building of government officials/departments; formulating policies/strategies in federal and provincial government or other related activities Age: 55 (Max)
2.	Economic Development Specialist No. of Positions (01)	450,000/- (PPS:9)	Masters degree in Economics / Agricultural Economics / Economic Development / International Economics/ Development Studies and related disciplines from a local or foreign university/institution recognized by the Higher Education Commission of Pakistan. Having at least ten (10) years' of relevant experience in urban & spatial planning, economic development, private sector development, investment climate and related areas with specific emphasis public sector investments, economic growth and urban developments. Age: 45 (Max)
3.	Urban Planning Specialist No. of Positions (01)	450,000/- (PPS:9)	Masters degree in Urban Planning / Architecture / Urban Ecology / Urban Development / Regional Planning / Urban Studies and related disciplines from a local or foreign university/institution recognized by the Higher Education Commission of Pakistan. Having at least ten (10) years' of relevant experience in urban planning, urban development, municipal service delivery and related areas with specific emphasis public sector investments, local governments and sustainable developments. Age: 45 (Max)
4.	GIS & Remote Sensing Specialist No. of Positions (01)	450,000/- (PPS:9)	Masters degree in GIS / Space Science / Geo-informatics / Geography or related discipline from a local or foreign university/institution recognized by the Higher Education Commission of Pakistan. Having at least ten (10) years' of relevant experience GIS mapping & digitization, Remote Sensing, GIS modelling & analysis and related areas. Age: 45 (Max)
5.	Associate GIS & RS No. of Positions (01)	100,000/- (PPS: 5)	Bachelor degree (16 years) in GIS / Space Science / Big Data / Data Sciences / Software Development / Geography or related disciplines from a local or foreign university/institution recognized by the Higher Education Commission of Pakistan. Experience: Fresh candidates preferably 1-2 years' experience Age: 35 (Max)

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6.	Associate Communication No. of Positions (01)	100,000/- (PPS: 5)	Masters in Mass Communication/ Media. Fresh candidate preferably 1-2 years relevant experience. Domicile: All Punjab Age: 35 (Max)
7.	Office Assistant / Filing/ Data Entry No. of Positions (01)	52,500/- (PPS: 4)	Graduation (2 nd Div) from HEC recognized university having two years relevant experience, proficient with computer skills i.e. MS Office, Email etc. Age: 40(Max)
8.	Driver No. of Positions (02)	45,000/- (PPS: 03)	Preferably Matric with driving license and 5 years' experience Age: 40(Max)
9.	Daak Runner / Errands Boy No. of Positions (01)	40,000/- (PPS: 02)	Matric having valid motor cycle license Age: 40(Max)
10.	Security Guard No. of Positions (02)	40,000 (PPS: 02)	Preferably Matric Age: 45 (Max)
11.	N/Qasid / Office Boy No. of Positions (02)	40,000 (PPS: 02)	Preferably Matric Age: 40(Max)

General Conditions:

- i. Applicants should apply online through www.jobs.punjab.gov.pk latest by **15.12.2022**.
- ii. Detailed eligibility criteria and Job Descriptions are available on Punjab Job Portal website www.jobs.punjab.gov.pk.
- iii. Candidates who intend to apply against the positions mentioned at Sr. no 1 to 7 will only apply through on-line.
- iv. Candidates who intend to apply against the positions mentioned at Sr. no 8 to 11 will only apply by submitting hard copy of their applications along with requisite documents to following address.
- v. It is mandatory for all candidates to upload the soft copies of their academic and job experience certificates while applying against position/s mentioned at Sr. no 1 to 7.
- vi. Incomplete applications or those received without relevant documents shall not be considered for shortlisting.
- vii. The age of the candidate will be calculated on the last date of submission of application.
- viii. Submission of fake documents or concealment of any fact will lead to disqualification of the candidate.
- ix. The above positions will be offered purely on merit and on contract basis.
- x. If Government employees intent to apply, they must submit their applications through proper channel.
- xi. Only short-listed candidates shall be invited for test/interview. Short-listed candidates shall bring their original documents at the time of interview. No TA/DA will be admissible.
- xii. Spatial Strategy Cell, Planning and Development Board reserves the right to increase or decrease total number of posts or not to fill any of the above positions at any stage.
- xiii. The appointment of incumbents will neither confer any right of regular appointment to the same post nor shall their service will be counted towards seniority / pension etc.
- xiv. General Age Relaxation on upper age limit shall be allowed up to 05 years for Male candidates, 08 years for Female candidates and 15 years for Disable candidates subject to provision of disability certificate issued by relevant authority as per Punjab Govt. rules/policy.

Planning & Development Board (P&D)

Civil Secretariat, Lahore (Pakistan)

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