Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)

No.1(58)Japan-II/2026 Islamabad, the August 19, 2026

OFFICE MEMORANDUM

Subject: - **CAPACITY DEVELOPMENT OF LOCAL GOVERNMENT FOR COMMUNITY REBUILDING IN CONFLICT -AFFECTED COUNTRIES.**

The undersigned is directed to inform that the Japan International Cooperation Agency (JICA) has offered fully funded **one seat** for the subject training program scheduled to be held w.e.f **January 18, 2027 to February 04, 2027 in Japan.** All concerned Ministries / Divisions / Departments are requested to send nomination of suitable officer who fulfills the criteria to the undersigned by **25-09-2026** along with three (3) copies of prescribed JICA application forms, CNIC, Passport, FTC Performa, undertaking & surety bond and Inception Report and Organization Chart as advised in the G.I. Booklet.

Course Objective:
Capacity of regional /local and central government officers in conflict-affected countries in charge of local development and Community development will be strengthened in terms of policy /plan formulation and implementation.

Eligibility Criteria: -
The applicants should: -

- Be local government officers (in conflicted-affected regions), Officers in charge of central/local government or planning.
- Have more than 5 years' experience in relevant filed.
- Have Bachelor's degree or equivalent.
- Be proficient in spoken and written English
- Be between age of 25 and 50 years.
- Women are encouraged to apply for the program

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC. Furthermore, the concerned officer may be directed to submit **Post-Visit Training Report** to this Ministry on priority basis.

4. Nomination of contractual employees will not be entertained.

(Muhammad Ishtiaq Akbar)
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1. Secretary, Ministry of Interior & Narcotics Control, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Planning Development and Special Initiatives, Government of Pakistan, Islamabad.
3. Chairman, Planning & Development Board, Government of the Punjab, Lahore
4. Chairman, Planning & Development Board, Government of Sindh, Karachi

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5. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
6. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
7. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit Baltistan, Gilgit.
8. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

CC to:

i) Chairman, Capital Development Authority (CDA), Islamabad.
ii) Chief Commissioner, ICT, Islamabad.
iii) Secretary, Local Government & Community Development, Government of Punjab, Lahore
iv) Secretary, Local Government Department, Government of Sindh, Karachi
v) Secretary, Local Government, Elections and Rural Development Department, Police Lines road, PTCL Colony, Government the Khyber Pakhtunkhwa, Peshawar.
vi) Secretary, Local Government, Rural Development Department, Government of Balochistan, Quetta.
vii) Joint Secretary (Training), Establishment Division, Islamabad
viii) System Analyst (Computer Center) EAD with the request to kindly upload JICA's Booklet & associated Annexes on EAD's Website.

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