Government of Pakistan
Economic Affairs Division
(Japan Wing)

No.1(57) Japan-II/2026 Islamabad, the August 19, 2026

OFFICE MEMORANDUM

Subject: **DISASTER RISK REDUCTION FOR SUSTAINABILITY AND RESILIENCE**

The undersigned is directed to inform that the Japan International Cooperation Agency (JICA) has offered fully funded **one seat** for the subject training program scheduled to be held w.e.f **December 02, 2026 to December 17, 2026 online and w.e.f January 14, 2027 to February 13, 2027 in Japan.** All concerned Ministries / Divisions / Departments are requested to send nomination of suitable officer who fulfills the criteria to the undersigned by **18-09-2026** along with three (3) copies of prescribed JICA application forms, CNIC, Passport, FTC Performa, undertaking & surety bond as advised in the G.I. Booklet.

Course Objective:
The objective of this training program is developing and executing efficient local DRR plans in accordance with the Sendai Framework 2015-2030. It intends to enable participants to formulate actionable zero-draft strategies to minimize domestic disaster vulnerability and systemic damage.

Eligibility Criteria: -
The applicants should:-

- Be administrative officer currently responsible for DRR who are involved in Disaster prevention and mitigation either in federal or provincial governments.
- Having more than 5 years' experience in Disaster Risk Reduction Administration.
- Be proficient in spoken and written English
- Be in good health, both physically and mentally.
- Be the ages of 25 and 45 years.
- Women are encouraged to apply for the program

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC. Furthermore, the concerned officer may be directed to submit **Post-Visit Training Report** to this Ministry on priority basis.

4. Nomination of contractual employees will not be entertained.

(Muhammad Ishtiaq Akbar)
Section Officer (Japan-II)
Ph: 051-9201805

1. Secretary, Ministry of Water Resources, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Defence, Government of Pakistan, Islamabad.
3. Chairman, National Disaster Management Authority (NDMA), Islamabad.
4. Chairman, Planning & Development Board, Government of Punjab, Lahore.
5. Chairman, Planning & Development Board, Government of Sindh, Karachi.
6. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar.

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7. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
8. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
9. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

C.C to:

i) Director General, Pakistan Meteorological Department (PMD), Islamabad
ii) Director General, Pakistan Space and Upper Atmosphere Research Commission, Karachi
iii) Chairman, Indus River System Authority (IRSA), Islamabad.
iv) Chairman, Federal Flood Commission, Govt. of Pakistan, Islamabad.
v) Director General, Provincial Disaster Management Authority (PDMA), Lahore
vi) Director General, Provincial Disaster Management Authority (PDMA), Quetta
vii) Director General, Provincial Disaster Management Authority (PDMA), Peshawar
viii) Director General, Provincial Disaster Management Authority (PDMA), Karachi
ix) Director General, Gilgit Baltistan Disaster Management Authority (PDMA) (GBDMA), Gilgit Baltistan
x) Secretary, Irrigation Department, Government of Punjab, Lahore.
xi) Secretary, Irrigation Department, Government Sindh, Karachi.
xii) Secretary, Irrigation Department, Government of Khyber Pakhtunkhwa, Peshawar.
xiii) Secretary, Irrigation Department, Government Balochistan, Quetta.
xiv) Joint Secretary (Training), Establishment Division, Islamabad.
xv) System Analyst (Computer Center), EAD with the request to upload the said program on EAD's website.

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