Government of Pakistan
Establishment Division
AHK National Centre for Rural Development
AARDO Regional Office for South and Central Asia
(Park road, Chak Shahzad)
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F. No. 1(4)/2014-15/Trg/CIRDAP Islamabad, 03rd August, 2026

OFFICE MEMORANDUM

Subject: **"CIRDAP-NAM CSSTC COLLABORATIVE INTERNTIONAL TRAINING PROGRAMME ON "BUILDING RESILIENT SMALLHOLDER LIVELIHOODS: CLIMATE-SMART SOLUTIONS FOR FOOD, NUTRITION AND INCOME SECURITY SCHEDULED FROM 26-30 OCTOBER, 2026, IN BANDUNG, INDONESIA".**

The undersigned is directed to inform that the CIRDAP-NAM CSSTC Collaborative International Training Programme on Building Resilient Smallholder: Climate-Smart Solutions for Food, Nutrition and Income Security, is going to be held from **26-30 October, 2026.**

Entitlements:

2. CIRDAP has invited nomination from its member countries including Pakistan to attend the subject training programme with following entitlements:

- Both ways airport airfare (most economical direct route).
- Board and lodging expenses at the Training Centre (excluding expenses on laundry, phone calls etc.);
- Tuition Fee, books and literature; and,
- Expenses on local travel on study tours.

Eligibility Criteria:

3. The candidate must be:

- Senior and middle- level government official;
- Policy and programme planners and implementers
- Be in good health both physically and mentally to undergo the course of training.

4. Only those nominations would be considered which are routed through proper channel as per given details:

- Federal Government employees through their concerned Ministries;
- Provincial Government employees through their relevant Planning & Development Departments;
- Employees and faculty of Federal & Provincial Public Sector Universities through Higher Education Commission, Islamabad.

5. Nominations of the interested candidates consisting of the following may be sent to Director General, AHKNCRD, latest by **September 11, 2026.**

- Clearly scanned or printed copies of the duly filled application forms (copy attached),
- The official nomination letters, and
- A copy of valid passport.

Advance copies of the application documents complete in all respects can be emailed at bilal@ncrd.gov.pk. The nominations may also be faxed at 051-9255157.

6. Incomplete form/late nomination(s) will not be entertained. After scrutiny and approval of nomination(s) by the competent forum, the selected nominee(s) will be informed accordingly. Likewise, other necessary details will also be shared later on.

7. In case of any queries, please feel free to contact the undersigned (focal person).

(Bilal Raza)
Deputy Director (Training)
Ph.: 051-9255167; Fax: 051-9255157

Distribution to:

1. Secretary, Ministry of Planning, Development and Special Initiatives, Islamabad.
2. Secretary, Ministry of National Food Security and Research, Islamabad.
3. Secretary, Ministry of Climate Change, Islamabad.
4. Secretary, Ministry of Federal Education and Professional Training, Islamabad.
5. Secretary, Ministry of Finance, Revenue & Economic Affairs, Islamabad.
6. Secretary, Ministry of Industries and Production, Islamabad.
7. Secretary, Ministry of Science and Technology, Islamabad.
8. Secretary, Poverty Alleviation & Social Safety Division, Islamabad.
9. Chairman, Higher Education Commission, Islamabad.
10. Chairman, Pakistan Agriculture Research Council, Islamabad.
11. Director General, National Agriculture Research Centre (NARC), Islamabad.
12. Chief Commissioner, ICT Administration Complex, Islamabad.
13. Chief Secretaries of Provinces (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, Baluchistan-Quetta, Azad Jammu & Kashmir-Muzaffarabad, Gilgit-Baltistan-Gilgit).
14. Chairmen, Planning & Development Boards, Govt. of Punjab, Lahore & Govt. of Sindh, Karachi.
15. Secretaries, Planning & Development Depts., Govt. of Khyber Pakhtunkhawa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of Azad Jammu & Kashmir, Muzaffarabad; and, Govt. of Gilgit-Baltistan, Gilgit.
16. Secretaries, Local Govt. & Rural Development Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of AJ&K, Muzaffarabad; Govt. of Gilgit-Baltistan, Gilgit.
17. Secretaries, Agriculture Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of AJ&K, Muzaffarabad; Govt. of Gilgit-Baltistan, Gilgit.

CIRDAP-NAM CSSTC COLLABORATIVE INTERNATIONAL TRAINING PROGRAMME ON

'BUILDING RESILIENT SMALLHOLDER LIVELIHOODS: CLIMATE-SMART SOLUTIONS FOR FOOD, NUTRITION AND INCOME SECURITY'

Dates: 26 – 30 October 2026 (Excluding the travel days)

Place: Bandung, Indonesia

PARTICIPANT NOMINATION FORM

Participant Details	Participant Details
Name:	
Designation:	
Organization/Ministry:	
Official Email:	
Mobile Number:	

(Please attach the scanned passport copy of the nominee.)

Name of Approving Authority: _____

Designation: _____

Ministry/Department: _____

Signature & Official Seal: _____ Date: _____

Submission Deadline: 30 September 2026, Wednesday

Send the completed form to: Dr. Venkatamallu Thadaboina at po_learning@cirdap.org, COPY to: adp@csstc.org