

Government of Pakistan
Establishment Division
Akhtar Hameed Khan National Centre for Rural Development
(Park Road, Chak Shahzad, Islamabad)

F.No. 1(4)/2015-16/IL.Trg

June 26, 2025

OFFICE MEMORANDUM

Subject: International Offline Training Programme on "Energy Planning and Renewable Energy Systems for Rural Areas", IIT Delhi, India, September 10-20, 2025

The undersigned is directed to inform that the African Asian Rural Development Organization (AARDO), New Delhi, India is organizing subject international offline training programme in collaboration with Indian Institute of Technology Delhi, India from September 10-20, 2025. AARDO has invited nominations (one principal, one alternate) from Pakistan to attend the subject training programme:

Entitlements:

2. AARDO will be facilitating the nominees with following entitlements:

Sr. No.	Included (Borne by AARDO and Partner Institution)	Exclusions (to be borne by nominating government/institution or candidate)
1.	Programme Participation Fee, Boarding & Lodging	Pre-Programme expenses: Passport, Visa Fee, Vaccination, Airport Taxes etc.
2.	Return Air Ticket by economy class (from Capital City)	Travel and Health Insurance Premium
3.	Literature/Course Materials	Telephone Calls, Laundry
4.	Study Visits during the programme	Medical Expenses
5.	Local Travel (Airport transfers)	Extra Baggage Allowances (Above that provided by the Airline)
6.	Daily Token Allowance (Subsistence)	Post Programme expenses: Any other expense after the event

Objectives:

3. Objectives of the training programme are to equip participants with the skills to plan for rural energy, resource assessment, Appropriate technologies, policy making etc.

Eligibility Criteria:

5. The candidate must:

- Be a Government Officer (BPS-17 or above) of Ministries/Divisions/Attached Departments, Provincial Governments or Public-Sector Universities;
- Have minimum bachelor's degree or its equivalent with considerable working experience in planning and executing programs related to the subject of the visit;
- Have proficiency in spoken and written English language as the medium of conducting the programmes will be English only and translation facilities into any other language are not available; and,
- Be in good health both physically and mentally to attend the workshop.
- Be below 50 (fifty) years of age, with no participation in any AARDO's offline training programme over the preceding two years; and,
- Be subject enthusiast related to the program and be willing to undertake an exposure visit in India.

6. Only those nominations would be considered which are routed through proper channel as per given details:

- Federal Government employees through their concerned Ministries;
- Provincial Government employees through their relevant Planning & Development Departments.

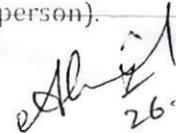
7. Interested candidates fulfilling the eligibility criteria are required to submit online applications on AARDO's website (<https://aardo.org/aardot.php>). Nominations of the interested candidates consisting of the following may be sent to Director General, AHKNCRD, latest by **August 08, 2025**:

- Clearly scanned or printed copies of the duly filled and submitted online application forms,
- The official nomination letters, and
- A copy of valid passport.

8. Advance copies of the approved nominations with submitted application forms may preferably be emailed at ro2@ncrd.gov.pk as well as dg@ncrd.gov.pk, due to paucity of available time. The nominations may also be faxed at [051-9255157](tel:051-9255157).

9. Incomplete/late nomination(s) will not be entertained. After scrutiny and approval of nomination(s) by the competent forum, the selected nominee(s) will be informed accordingly. Likewise, other necessary details will also be shared later on.

10. In case of any queries, please feel free to contact the undersigned (focal person).


26-06-25

(Muhammad Ahsan Jamil)

Research Officer (R-II)

Ph.: 051-9255326; Fax: 051-9255157

1. Secretary, Cabinet Division, Islamabad.
2. Secretary, Establishment Division, Islamabad.
3. Secretary, Ministry of Planning, Development and Special Initiatives, Islamabad.
4. Secretary, Ministry of National Food Security and Research, Islamabad.
5. Secretary, Ministry of Climate Change, Islamabad.
6. Secretary, Ministry of Federal Education and Professional Training, Islamabad.
7. Secretary, Ministry of Finance, Revenue & Economic Affairs, Islamabad.
8. Secretary, Ministry of Industries and Production, Islamabad.
9. Secretary, Ministry of Science and Technology, Islamabad.
10. Secretary, Poverty Alleviation & Social Safety Division, Islamabad.
11. Chairman, Higher Education Commission, Islamabad.
12. Chairman, Pakistan Agriculture Research Council (PARC), Islamabad.
13. Director General, National Agriculture Research Centre (NARC), Islamabad.
14. Chief Commissioner, ICT Administration Complex, Islamabad.
15. Chief Secretaries of Provinces (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, & Baluchistan-Quetta).
16. Chairmen, Planning & Development Boards, Govt. of Punjab, Lahore & Govt. of Sindh, Karachi.
17. Secretaries, Planning & Development Depts., Govt. of Khyber Pakhtunkhwa, Peshawar; and Govt. of Baluchistan, Quetta.
18. Secretaries, Local Govt. & Rural Development Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; and Govt. of Baluchistan, Quetta.
19. Secretaries, Agriculture Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; and Govt. of Baluchistan, Quetta.

CC.

- Joint Secretary (Training), Establishment Division, Islamabad.
Assistant Director (T-II), NCRD, with the request to upload this OM on the NCRD website.