



Government of Pakistan, Establishment Division
Pakistan Academy for Rural Development
 University Town, Peshawar

No:TRG/June-July:(2025)/1971
 April 09, 2025



The Secretary,
 Planning and Development Department,
 Government of Punjab, Lahore.

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Subject: Nomination for the Online/On-Campus Training Courses

Honourable Sir/Madam,

Pakistan Academy for Rural Development (PARD), Peshawar is training-cum-research organization working under Establishment Division, Government of Pakistan since 1957. PARD offers trainings to meet the changing needs of professionals working at various levels of governance.

2. The online training can be availed through internet connection. They will need computer/mobile Phone (Android or IOS) with data connection/head phone. Following online and in-person/on-campus training courses are planned to be conducted during the months of June-July 2025:

Online Training Courses

S#	Programme Title	Period
1	Three-day Online Course on "Filing Income Tax Return through IRIS 2.0"	June 03-05, 2025
2	Three-day Online Course on "Project Proposal Development & Implementation"	June 24-26, 2025
3	Three-day Online Course on "Income Generation Opportunities for Rural Youth"	July 01-03, 2025
4	Three-day Online Course on "Data Analysis and Visualization Skills"	July 29-31, 2025

Physical/Onsite Training Courses to be Conducted at PARD Campus

S#	Programme Title	Period
1	One-day Physical/Onsite Seminar on "Public Private Partnership"	June 18, 2025
2	Four-day Physical/Onsite Course on "Survey Research – Data Analysis for Decision Making"	July 15-18, 2025

3. You are requested to kindly nominate 03-04 Officers of BPS-17 and above from your department for the above mentioned trainings. 100% attendance is mandatory during Online and Onsite Training Courses for award of certificates. Nomination(s) are required on the following format:

Name	Designation	Department	Mobile No.	WhatsApp No.	Email address
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4. The nominations of the participants must reach to this office at the earliest, before the commencement of the course by Post/Fax/Email. PARD is a gender sensitive institution and encourages women's nomination / participation in the courses.

5. There is no Training Fee for online or on-campus training programmes, however, for on-campus trainings, the participants will have to bear the boarding and lodging costs themselves. The TA/DA of the participants shall be borne by their respective nominating departments/organizations. PARD has limited accommodation facilities, which is provided to the participants on approved rates (subject to availability). Participants may please be informed that family members/children and drivers/servants are not allowed to stay with them in the PARD hostel. The nominees may be advised to report at PARD for registration at 09:00 a.m. For further information, please contact Training Section on phone number 091-9224478.

23/4/25
 SECRETARY
 P&D
 AS (A)

[Signature]
 AS (Admin)
 P&D Board

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 DSA
 SO (I&FT)

[Signature]
 (Muhammad Arshad)
 Additional Director (Training)
 9/4/25

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