

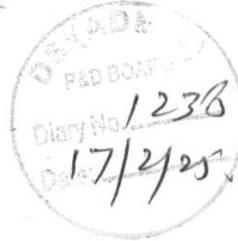


Government of Pakistan, Establishment Division
Pakistan Academy for Rural Development

University Town, Peshawar

No:TRG/April-May:2025/1794
 February 11, 2025

The Secretary,
 Planning and Development Department,
 Government of Punjab, Lahore.



[Signature]
 DISPATCHER
 Pakistan Academy for Rural
 Development, Peshawar

Subject: **Nomination for the Online/On-Campus Training Courses**

Honourable Sir/Madam,

Pakistan Academy for Rural Development (PARD), Peshawar is training-cum-research organization working under Establishment Division, Government of Pakistan since 1957. PARD offers trainings to meet the changing needs of professionals working at various levels of governance.

2. The online training can be availed through internet connection. They will need computer/mobile Phone (Android or IOS) with data connection/head phone. Following online and in-person/on-campus training courses are planned to be conducted during the months of April-May 2025:

Online Training Courses

S#	Programme Title	Period
1	One-day Online Training Course on "Collection, Development and Management in Libraries"	April 08, 2025
2	Three-day Online Training Course on "Leadership and Proactive Management Skills"	April 22-24, 2025
3	Three-day Online Training Course on "Role of Community Mobilization in Rural Development"	May 27-29, 2025

Physical/Onsite Training Courses to be Conducted at PARD Campus

S#	Programme Title	Period
1	Three-day Physical/Onsite Training Course on "Result Based Monitoring & Evaluation of Developmental Projects"	April 15-17, 2025
2	One-day Physical/Onsite Seminar on "Artificial Intelligence for Governance & Management"	May 07, 2025
3	One-day Physical/Onsite Training Course on "Modern Library Services in Digital Era"	May 13, 2025
4	One-day Physical/Onsite Seminar on "Media Management"	May 21, 2025

3. You are requested to kindly nominate 03-04 Officers of BPS-17 and above from your department for the above mentioned trainings. 100% attendance is mandatory during Online and Onsite Training Courses for award of certificates. Nomination(s) are required on the following format:

Name	Designation	Department	Mobile No.	WhatsApp No.	Email address
------	-------------	------------	------------	--------------	---------------

4. The nominations of the participants must reach to this office at the earliest, before the commencement of the course by Post/Fax/Email. PARD is a gender sensitive institution and encourages women's nomination / participation in the courses.

5. There is no Training Fee for online or on-campus training programmes, however, for on-campus trainings, the participants will have to bear the boarding and lodging costs themselves. The TA/DA of the participants shall be borne by their respective nominating departments/organizations. PARD has limited accommodation facilities, which is provided to the participants on approved rates (subject to availability). Participants may please be informed that family members/children and drivers/servants are not allowed to stay with them in the PARD hostel. The nominees may be advised to report at PARD for registration at 09:00 a.m. For further information, please contact Training Section on phone number 091-9224478.

[Signature]
SECRETARY
P&D

[Signature]
 (Muhammad Arshad)
 Additional Director (Training) 11/2/25

AS (A)

Phone: 091-9224478

Fax: 091-9224476

Email: pardacademy@gmail.com

DSA
AS (Admin)
P&D Board

So (18FT)

PND/m/1250213/02530

