



Government of Pakistan, Establishment Division  
**Pakistan Academy for Rural Development**  
University Town, Peshawar

No:TRG/Aug-Sept.(2025)/2151  
June 03, 2025



The Secretary,  
Planning and Development Department,  
Government of Punjab, Lahore.

*DISPATCHER*  
Pakistan Academy for Rural  
Development, Peshawar

Subject: **Nomination for Online/On-Campus Training Courses to be Held During the Months of August-September, 2025**

Honourable Sir/Madam,

Pakistan Academy for Rural Development (PARD), Peshawar is training-cum-research organization working under Establishment Division, Government of Pakistan since 1957. PARD offers trainings to meet the changing needs of professionals working at various levels of governance.

2. The online training can be availed through internet connection. They will need computer/mobile Phone (Android or IOS) with data connection/head phone. Following online and onsite/physical training courses are planned to be conducted during the months of August-September, 2025:

**Online Training Courses**

S#	Programme Title	Period
1	One-day Online Training Course on "Promotion and Marketing of Library Resources in Pakistan"	August 26, 2025
2	Three-day Online Training Course on "Ethical Leadership & Decision Making"	Sept. 30 – Oct. 02, 2025

**Physical/Onsite Training Courses to be Conducted at PARD Campus**

S#	Programme Title	Period
1	Two-day Physical/Onsite Training Course on "Filing Income Tax Return Through IRIS 2.0 (for Salaried Persons)"	August 05-06, 2025
2	One-day Physical/Onsite Seminar on "Personality Development Including Emotional Quotient"	August 19, 2025
3	One-day Physical/Onsite Seminar on "Disaster Management"	September 02, 2025
4	Three-day Physical/Onsite Training Course on "KPPRA Rules & E-Tendering"	September 09-11, 2025

3. You are requested to kindly nominate 03-04 Officers of BPS-17 and above from your department for the above mentioned trainings. 100% attendance is mandatory during Online and Onsite Training Courses for award of certificates. Nomination(s) are required on the following format:

Name	Designation	Department	Mobile No.	WhatsApp No.	Email address
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4. The nominations of the participants must reach to this office at the earliest, before the commencement of the course by Post/Fax/Email. PARD is a gender sensitive institution and encourages women's nomination / participation in the courses.

5. There is no Training Fee for online or on-campus training programmes, however, for on-campus trainings, the participants will have to bear the boarding and lodging costs themselves. The TA/DA of the participants shall be borne by their respective nominating departments/organizations. PARD has limited accommodation facilities, which is provided to the participants on approved rates (subject to availability). Participants may please be informed that family members/children and drivers/servants are not allowed to stay with them in the PARD hostel. The nominees may be advised to report at PARD for registration at 09:00 a.m. For further information, please contact Training Section on phone number 091-9224478.

SECRETARY  
P&D

AS (A)

AS (Admin)  
P&D Board

Additional Director (Training)

(Muhammad Arshad)

So (19/11)

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